

## HEALTH & SAFETY AT WORK SAFETY POLICY STATEMENT

Revised Oct 2010

The attached statement of safety policy and general duties applies to all personnel employed by SBS INDUSTRIAL BUILDINGS LTD AND ASSOCIATED COMPANIES, in offices and on all sites, and includes any sub-contract labour force.

Your health and safety and that of others are of paramount importance. You are required under law to read this document to protect yourself and others and carry out your work in accordance with its requirements.

You are advised that a breach of the statutory legislation can result in criminal prosecution of the company and, where applicable, employees, from which a guilty verdict can result in heavy fines and/or imprisonment. You are also advised that wilful failure to comply with Health & Safety requirements may result in termination of employment for direct personnel or dismissal from site for subcontractors

This policy cannot operate without your full co-operation and the company places a high priority on safety, good health and accident prevention.

ALL SBS SITES CARRY A BAN ON THE CONSUMPTION OF ALCOHOL & DRUGS DURING THE WORKING DAY FOR YOUR SAFETY AND WELFARE.  
FIGHTING AND DRUG AND ALCOHOL ABUSE ARE MATTERS LIABLE TO REMOVAL FROM SITE AND SUMMARY DISMISSAL.

If your health is having an adverse effect on your work or your relations with others around you or is in any way a reasonable cause for management concern, in particular with regard to your safety and the safety of others, the company may require you to undergo a medical examination.

PLEASE: - IF IN DOUBT ASK and

- \* Work in a safe manner at all times.
- \* Do not take unnecessary risks which could endanger yourself or others.
- \* Check COSHH assessments relating to substances you may be using which may be hazardous to health.
- \* Be aware of potential building site hazards; do not ignore them but draw them to the attention of others, especially young persons, and take action to reduce risks, accidents and dangerous situations.
- \* Do not use any plant or equipment for a use which it is not intended or which you are not trained or experienced in the use of.
- \* Report to your supervisor any injury to yourself (however minor) and any incident which could have resulted in injury or damage to yourself or others

PLEASE BE AWARE OF COLD WEATHER WORKING CONDITIONS - do not remain wet for any length of time. Wear appropriate clothing by way of hats, gloves etc., to keep warm.

THANK YOU

**SBS INDUSTRIAL BUILDINGS LTD AND ASSOCIATED COMPANIES  
SAFETY POLICY - STATEMENT OF GENERAL POLICY**

1. SBS INDUSTRIAL BUILDINGS LTD AND ASSOCIATED COMPANIES regard the promotion and implementation of Health & Safety measures as a mutual objective for management and employees at all levels. .

It is the Company's policy to do all that is reasonable and practical to provide safe and healthy working conditions and prevent personal injury to its employees, other contractors or members of the general public insofar as they may be affected by the Company's activities.

2 It is the Company's policy to introduce systems which ensure effective planning, control, monitoring and review of protective measures are in place and records of these arrangements are maintained.

3. In particular the Company has a responsibility and duty to:-

a) Provide and maintain safe and healthy working conditions in compliance with statutory requirements and provide suitable and adequate supervision, training, and instruction and method statements together with welfare facilities to enable employees to perform their work safely.

b) Provide all necessary protective equipment under PPE Regulations and any safety devices and supervise their use and provide and maintain a constant and continuing interest and training programme in all Health & Safety matters as they may affect the Company's activities.

c) Consult with all employees on H & S matters and listen to all constructive and relevant comments. Each employee who may be given particular Health & Safety responsibilities will be consulted individually.

d) Obtain expert advice. should it be deemed necessary, to determine the risks to Health & Safety in the workplace and act on any relevant precautions that may result. All employees should act upon their recommendations and co-operate with them in the execution of their responsibilities. Additionally advice can be obtained from the Health & Safety Executive and the CITB.

4. Employees have a responsibility and duty to co-operate in the operation of this policy by:-

a) Reading all Safety Notices issued and working safely and efficiently at all times.

b) Using protective equipment and/or safety devices provided.

c) Reporting incidents that have led or may lead to injury, accident, damage or risk.

d) Complying with statutory requirements and company procedures where appropriate for securing a safe workplace.

e) Assisting in investigation of any accidents with the objective of introducing measures to prevent re-occurrence.

The Directors are keen to consult with employees on Health & Safety initiatives and will agree employee's responsibilities prior to implementation.

5. The Director of SBS INDUSTRIAL BUILDINGS LTD AND ASSOCIATED COMPANIES. Contract Managers and others who have specific responsibility for Health & Safety, including all site agents and foremen, must monitor work carried out and activities or premises under their control to ensure this policy is being carried out effectively.

The Company accepts its responsibilities as Planning CDM Co-ordinator, Principal Contractor, Contractor or Designer as appropriate to each contract and as laid out in the CDM Regulations 2007 and the Directors of SBS INDUSTRIAL BUILDINGS LTD AND ASSOCIATED COMPANIES., give full backing to this policy and will support all those who endeavour to carry it out.

THE CO-OPERATION OF ALL EMPLOYEES IS PARAMOUNT IN OBTAINING THE ABOVE OBJECTIVES. HEALTH & SAFETY IS A RESPONSIBILITY OF EQUAL STANDING WITH ALL OTHER RESPONSIBILITIES

This policy supersedes all previous policies and will be reviewed regularly to ensure current compliance.

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Dated 30.10.2010

NIGEL WHISTLER

SEE ITEMS 3 to17 following regarding all aspects of safety organisation and Appendix1 (responsibility structure personnel chart and Appendix 2 office safety rules.